
EXECUTIVE COMMITTEE MEETING
Department of Workforce Services
1385 South State Street, Salt Lake City, Utah
Monthly Meeting Minutes
Thursday, April 13, 2006
12:00 p.m.

Presiding: Greg Diven

Present: Charles Daud, Norman Fitzgerald, Commissioner Colleen Johnson,
Jon Pierpont, Karen Silver

Absent: Jennifer Carroll, Edith Fauver, Tony Gomez, M. Ali Wilkinson

Excused: Councilman Jim Bradley, Senator Brent Goodfellow, Paul Jackson,
Linda Fife, Jill Merritt, Kerry Steadman,

Staff: Laurel Morris, Diane Lovell, Mary Peterson

1. Welcome & Announcements

Chairman Diven began the meeting at 12:10 pm and welcomed all in attendance. He announced the Training Provider Fair, sponsored by the Regional Council in partnership with DWS, will be on May 4, 2006 from 10:00 am to 12:00 pm at DWS – 1385 S. State.

2. Pandemic Flu Preparedness – Progress Discussion

Chairman Diven discussed the recent Governor's Summit on the Bird Flu Pandemic and noted that Secretary Mike Leavitt was in attendance. Mr. Diven had extra copies of the CD/DVD on preparedness guidelines to share with interested members.

Dr. Rolfs, State Epidemiologist, wants to form a task force of community leaders, private industry and local healthcare groups. Dr. Rolfs asked Greg Diven to identify two industry representatives and Allan Allred, President/CEO of Questar Gas has committed to participate. Mr. Diven plans to contact L-3 Communications, American Express, UTA and Fidelity Investments. As a result of these Bird Flu Pandemic discussions, Dr. Rolfs has put together a committee to help other companies prepare and have plans to: a) develop a website where information can be easily accessed to share ideas and get information; and, b) setting up a best practices session where companies can meet to share ideas.

3. Worksite Learning Challenge

Greg Diven asked the Executive Committee if there is anything more the Council could do to help support the Worksite Learning program. Laurel Morris indicated that she feels DWS has received good referrals feels that overall, the goal to identify more businesses has been met. Mr. Diven noted that sites for Warehouse and Childcare are still needed. He continued to stress the importance of the Worksite Learning and helping to meet the ongoing needs as requested by Business Services.

4. Regional Director's Remarks

Jon Pierpont presented and summarized the results of the 2005 Single State Audit. Last year over \$90,000 in questioned costs were identified within the TANF, WIA, Childcare, NAFTA, and TAA Programs. This year, DWS only had two issues of concern - within the TAA and Childcare Programs. Mr. Pierpont noted that this is the best the department has ever done and that the goal is to have "zero" areas of concern when audits are conducted.

5. Retreat Update & Outstanding Customer Nominations

Chairman Diven announced that the Retreat will be held from 8:30 am to 4:00 pm and this includes the tour of the Miller Sports Park that will take a minimum of 45 minutes.

Greg Diven referred to the Outstanding Customer nominations summary (included in meeting packets) and asked for and received committee support for the three recommended winners: Youth -Aubrey Taylor, Adult -Darlene Benbrook and Business - L3 Communications. He thanked Charles Daud and Diane Lovell for their efforts. The Outstanding Customers will be invited to join the Council during lunch where they will be presented with recognition plaques. It was also determined by the committee that runner-ups are to receive certificates in acknowledgement of their nominations.

Charles Daud is working on the Council Member Recognition Award. Two nominees have been recommended. Norm Fitzgerald and Karen Silver will get additional information regarding the nominees to Mr. Daud right away and he should have a final decision by tomorrow.

6. 2007 Strategic Planning – Committee Goals

A copy of the draft goal summaries was provided in the meeting packets. Chairman Diven asked that these be reviewed and if there are any changes and/or modifications to contact Diane Lovell. Karen Silver noted that she was not listed as a member of the Executive Committee on the Executive Committee Goals Summary. Ms. Lovell will make the correction and add Ms. Silver's name to the document before publication.

Greg Diven asked Karen Silver if she felt the Basic Needs Committee and the Diversity Committee overlap too much. Ms. Silver indicated that she saw no problems. She also stated that she knew of another possible Diversity Committee member and would give the individual's name to Tony Gomez.

Mr. Diven next reported that the the Executive Roundtable Committee goals will be discussed later today (Apr. 13). He added that one of the proposed goals is to expand the Executive Roundtable Committee membership to include rerepresentation from the legislature, state-level education and faith-based organizations.

Jon Pierpont reminded the committee that consistent with DWS protocol, Tani Downing's Office must be consulted prior to extending membership invitations to state legislators.

Greg Diven concluded that the Council has great start on the 2007 Strategic Plan and looks forward to the additional work that will be completed during the Retreat.

7. Executive Roundtable Report

Greg Diven indicated that the Automotive Industry is moving ahead and doing quite well. Two sub-committees have been formed and copies of the minutes from the Auto/Diesel Tech Seamless Curriculum meeting on April 5th were distributed. The other sub-committee was formed to develop a “White Paper” to justify the need for applied courses to count towards graduation. It was noted that the State Board of Education needs to be involved since they make the decisions.

In addition, plans are underway for the Miller MotorFest that is tentatively scheduled for sometime in September. More information will follow.

The Construction Industry Roundtable was held on March 28th. John Hill chaired the event with over 60 people in attendance, including 35 employers. Commissioner Johnson noted that it was interesting to see that the same education issues involved in the Automotive Industry were also involved in the Construction Industry. The next Construction Roundtable is tentatively set for sometime in June and will address the following key issues:

1. Recruitment
2. Develop more interstate partnerships and more licensing reciprocity
3. Engage non-traditional populations
4. Build legislative support for vocational/applied course credits
5. Unify union and non-union apprenticeship programs

8. Old Business

There was no old business to discuss.

9. New Business

There was no new business.

10. Public Comment

There was no public comment.

The next Executive Committee Meeting will be held on May 11, 2006. Chairman Diven adjourned the meeting at 1:00 pm.